

Guidelines for Chi Mei Medical Center–Taipei Medical University Collaborative Research Project Grants

Approved by the review committee on September 23, 2003

Amended by the review committee on October 13, 2004

Amended by the review committee on October 31, 2008

Amended by the review committee on February 20, 2009

Amended by Chi Mei Medical Center and Taipei Medical University on August 23, 2010

Amended by Chi Mei Medical Center and Taipei Medical University on October 27, 2011

Article 1 The Guidelines for Chi Mei Medical Center–Taipei Medical University Collaborative Research Project Grants (hereinafter referred to as “the Guidelines”) were formulated to enhance the academic research performance of Chi Mei Medical Center (Party A) and Taipei Medical University and its affiliated hospitals (Party B).

Article 2 Project grant application

1. Applications for grants for individual and integrated research projects (including subprojects under integrated projects) shall be filed by both parties. The principal investigator, coprincipal investigator, and subinvestigators shall be selected from the research team by all team members.
2. The principal investigator shall apply for this grant for only one project each year.

Article 3 Types of research projects

1. Individual research projects

Each project shall be proposed by the principal and coprincipal investigators in accordance with their research expertise

2. Integrated research projects

Each project shall comprise a main project and three to five subprojects and be proposed by the

research team convened by the main project's principal investigator

Article 4 Applicant qualifications

1. The roles of principal and coprincipal investigators for individual research projects, the principal investigators of the main project and all subprojects for integrated research projects, and the subinvestigators shall be taken by the attending physicians, medical staff, and research personnel of Party A and the full-time teachers of Party B.
2. Applications shall not be accepted in any of the following circumstances:
 - (1) The principal or coprincipal investigators have not submitted the final result report of or closed a project that is granted in accordance with the Guidelines and whose project period has ended.
 - (2) The principal or coprincipal investigators have not published any coauthored SCI paper within two years after the completion of their last project granted by the Guidelines.

Article 5 Grant reimbursements

Principal investigators may apply for grant reimbursements for expenses of the following categories for project implementation.

1. Research staff fees: including pays for research assistants and temporary staff
2. Principal investigator fees: to be applied by principal investigators of Party B (up to NT\$10,000 per month)
3. Research equipment fees: including expenditures for equipment and devices (up to NT\$200,000)
4. Other research fees: including expenditures for consumable supplies and devices, medicines, questionnaire surveys, postage, telecommunication cost, printing, and domestic business trips
5. Management fees:

If the grant is given to the principal investigator

of Party A, 6% of the grant shall be budgeted as management fee; if the grant is given to the principal investigator of Party B, 5% of the grant shall be budgeted as the management fee.

Article 6 Application deadline

Applications shall be submitted by the deadline announced by the TMU Office of Research and Development. Late applications shall not be accepted.

Article 7 Application method

The principal investigators shall provide the following documents and register on the online application system (URL: <https://rdsys.tmu.edu.tw/applynew/>). Incomplete documents or document submission that does not conform to relevant regulations shall not be accepted.

1. Proposal
2. Personal information forms of the principal and coprincipal investigators
3. A maximum of five academic works that are most representative of or relevant to the project and published within the five years prior to the application deadline

Article 8 Reviews

1. Review method

(1) Individual research project

Individual research projects shall be submitted for review by two (or three if necessary) experts from relevant fields selected in a joint discussion of Parties A and B.

(2) Integrated research project

Integrated research projects shall be submitted for review by three experts from relevant fields selected in a joint discussion of Parties A and B.

2. Review focuses

(1) Individual research project

The review focuses include the research performance and project management abilities of the principle investigator, the significance and innovativeness of the project, the feasibility of the research content and methods, the deliverables and expected results, and the feasibility of the funds and personnel required (with a maximum of NT\$600,000).

(2) Integrated research project

The review focuses include all review focuses for individual research projects, the necessity of integration, personnel compatibility, resource integration, and the expected comprehensive benefits of the integration. Each subproject shall be approved by more than half of the members in the review committee, and each integrated research project shall be established with at least three subprojects included.

Article 9 Regulations for the ranking of authors for publication after the project completion:

1. For projects granted as per the Guidelines, the principal and coprincipal investigators shall be separately listed as the first and corresponding authors. The first and corresponding authors may share equal contribution in publication.
2. If multiple papers are to be published for the project, the listings and rankings of the coprincipal investigators shall be determined in accordance with their levels of contribution.
3. The ranking of the remaining authors shall be determined by all researcher team members in accordance with their levels of contribution.

Article 10 The principal investigator shall submit a mid-term report six months after the project starts, submit a final research result report within two months after the end of the project period, and apply for reimbursements to close the project.

Article 11 The Guidelines and the amendments thereto shall take effect after the signing of Parties A and B. The Guidelines shall be abolished once the cooperative education contract between Parties A and B is terminated. However, the final result report of research projects granted as per the

Guidelines shall still be submitted in accordance with Article 10, and the reimbursements shall be apply for to close the projects.